



2019-2020 P-TECH and ICIA Planning Grant

COMPETITIVE GRANT Application Due 5:00 p.m. CT, Thursday, December 13, 2018

NOGA ID

Authorizing legislation GAA, Article III, Rider 67, 85th TX Leg, Regular Session, 2017, and TEC §§29.551-29.556 and §29.908

Applicants must submit one original copy of the application and two copies of the application (for a total of three copies of the application). All three copies of the application MUST bear the signature of a person authorized to bind the applicant to a contractual agreement. **Applications cannot be emailed.** Applications must be received no later than the above-listed application due date and time at:

Document Control Center, Grants Administration Division

Texas Education Agency

1701 N. Congress Avenue

Austin, TX 78701-1494

Grant period from **March 1, 2019 - August 31, 2020**

☒ Pre-award costs are not permitted.

Required Attachments

Attachment 1: Documentation of Collaboration

Amendment Number

Amendment number (For amendments only; enter N/A when completing this form to apply for grant funds):

Applicant Information

Organization Holliday High School CDN Vendor ID ESC DUNS
Address 751 College Ave City Holliday ZIP 76366 Phone 940-586-1624
Primary Contact Kevin Dyes Email kevin.dyes@hollidayisd.net Phone 940-586-1281
Secondary Contact Kim Booher Email kim.booher@hollidayisd.net Phone 940-583-4491

Certification and Incorporation

I understand that this application constitutes an offer and, if accepted by TEA or renegotiated to acceptance, will form a binding agreement. I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I certify that any ensuing program and activity will be conducted in accordance and compliance with all applicable federal and state laws and regulations.

I further certify my acceptance of the requirements conveyed in the following portions of the grant application, as applicable, and that these documents are incorporated by reference as part of the grant application and Notice of Grant Award (NOGA):

- | | |
|---|---|
| <input checked="" type="checkbox"/> Grant application, guidelines, and instructions | <input checked="" type="checkbox"/> Debarment and Suspension Certification |
| <input checked="" type="checkbox"/> General Provisions and Assurances | <input checked="" type="checkbox"/> Lobbying Certification |
| <input checked="" type="checkbox"/> Application-specific Provisions and Assurances | <input checked="" type="checkbox"/> ESSA Provisions and Assurances requirements |

Authorized Official Name Kevin Dyes Title Superintendent

Email kevin.dyes@hollidayisd.net Phone 940-586-1281

Signature *Kevin Dyes* Date 12-10-2018

Grant Writer Name Kim Booher Signature *Kim Booher* Date 12/10/18

☒ Grant writer is an employee of the applicant organization. ☐ Grant writer is not an employee of the applicant organization.

Shared Services Arrangements

☒ SSAs are not permitted for this grant.

Identify/Address Needs

List up to three quantifiable needs, as identified in your needs assessment, that these program funds will address. Describe your plan for addressing each need.

Quantifiable Need	Plan for Addressing Need
Educational Liaison to coordinate program needs with the students, institutions of higher learning, industry partners, workforce, military representatives, community partners, and parents.	We would like to hire a person to fill this position who is dedicated completely to the needs of this program. This liaison would be available solely for the needs of this program and for providing campus support.
Transportation	Provide transportation for students to and from their assigned classes/trainings.
Supplies and materials	Because we are planning as a school-within-a-school model, we will need to provide specific instructional materials for each program. According to the requirements for each program, we will make available any instructional aid or additional study materials to help with student success.

SMART Goal

Describe the summative SMART goal you have identified for this program (a goal that is Specific, Measurable, Achievable, Relevant, and Timely), either related to student outcome or consistent with the purpose of the grant.

Beginning with a student's freshman year of high school and completing by the time they graduate, all eligible students will successfully begin and complete a specific plan of study to obtain an associate degree, a postsecondary certification, and/or an industry certification while at the same time earning required credits for high school graduation to ensure readiness for continued college entrance or qualification for immediate access to their chosen career/workforce choice.

Measurable Progress

Identify the benchmarks that you will use at the end of the first three grant quarters to measure progress toward meeting the process and implementation goals defined for the grant.

First-Quarter Benchmark

Grades
Observations
Teacher reports
Interviews with students
Parent input
Completion of coursework

Measurable Progress (Cont.)

Second-Quarter Benchmark

Grades
Observations
Teacher reports
Interviews with students
Parent input
Completion of coursework

Third-Quarter Benchmark

Grades
Observations
Teacher reports
Interviews with students
Parent input
Completion of coursework

Project Evaluation and Modification

Describe how you will use project evaluation data to determine when and how to modify your program. If your benchmarks or summative SMART goals do not show progress, describe how you will use evaluation data to modify your program for sustainability.

Consistent collaboration by the LEA coordinator with the IHL to track student participation, progress, and completion or concerns on a weekly basis will determine necessary modifications to each participating program or plan of study.

Modifications may be needed by implementing more academic support in the form of tutoring at the campus level or the IHL level with campus support, vocational job coaching, or program changes to maintain program sustainability.

Hold parent-student conferences

Reteach concepts at the LEA level

Make sure the students with special needs are receiving supports from the office of disabilities at the IHL.

Hire a job coach and a PTECH/ICIA Coordinator to act as a liaison between the LEA, IHL, and industry partner.

Statutory/Program Assurances

The following assurances apply to this grant program. In order to meet the requirements of the grant, the grantee must comply with these assurances. Check each of the following boxes to indicate your assurance.

- ☒ Program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds; state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds; program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
- ☒ The application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- ☒ Applicant agrees to track and report all Performance Measures defined in the 2019-2020 P-TECH and ICIA Planning Grant Program Guidelines and shall provide TEA any performance data necessary to assess the success of the school.
- ☒ Grantee will develop a P-TECH and ICIA Implementation Plan, based on the P-TECH and ICIA Blueprint and in the template format to be provided by TEA, which will be submitted to TEA for review and approval prior to applying for the 2019 -2020 P-TECH and ICIA designation.

THE FOLLOWING ASSURANCES ARE REQUIRED BY STATUTE:

- ☒ P-TECH and ICIA schools will provide participating students with flexibility in class scheduling and academic mentoring.
- ☒ The P-TECH and ICIA school will be open enrollment. Enrollment decisions will not be based on state assessment scores, discipline, history, teacher recommendations, minimum grade point average (GPA) or any other criteria that create barriers for student enrollment.
- ☒ The P-TECH and ICIA schools will allow participating students to complete high school and, on or before the sixth anniversary of the date of the student's first day of high school: receive a high school diploma, an associate degree, a two-year postsecondary certificate, or industry certification; and complete work-based education through an internship, apprenticeship, or other job training program
- ☒ P-TECH and ICIA programs will be provided at no cost to participating students.
- ☒ P-TECH and ICIA schools will ensure that the students are entitled to the benefits of the Foundation School Program in proportion to the amount of time spent by the student on high school courses, in accordance with rules adopted by the commissioner, while completing the program/course of study established by the applicable IHE articulation agreement or Industry/Business Partner memorandum of understanding.

Statutory Requirements

1. Describe the recruitment and enrollment plan. Include a general timeline and describe the specific activities planned to serve the target population.

We will reach out to all 8th grade students and parents through a district wide mail out through the district's social media avenues. We will coordinate dates with middle school campuses and conduct parent meetings in order to provide information and answer questions, allowing parents the opportunity to make an informed decision about the programs and pathways we offer. We will make sure parents understand the commitment required for completion of each pathway and we will visit all 8th grade classrooms and make presentations that emphasize the value of obtaining an Associate degree, a postsecondary certificate, or an industry certification. We will discuss the careers that are currently in high demand in our area as well as the current salaries for each of these careers. We will prepare flyers and brochures for each pathway we offer and have one-on-one planning sessions with each student and their parent(s) in order to help them make an informed and committed decision. Additionally, we will collaborate with Vernon College and offer several open forum meetings at the high school to help with community buy in and support. We will assist students and parents in completing the application and getting it turned in in a timely manner so that we may then begin the process of intentional and thoughtful counseling and guidance for those students interested in any of the pathway programs.

Statutory Requirements (cont'd)

2. Describe the course of study that the school is planning to offer and how it expands upon current offerings. Include how the course of study will enable a student to combine high school courses and postsecondary courses and identify crosswalks, sequence of courses, degrees/certificates/certifications earned, and work-based education that will be available to students at every grade level. Describe how the selected course of study will address regional workforce needs.

Holliday High School will offer the following dual credit courses:

English 1301, 1302, 2322, and 2323 which are equivalent to junior English and senior English.

Math 1314, 1316, 2413, and 2414 which are equivalent to

History 1301 and 1302 which are equivalent to US History

Economics 2301, 2302 and Government 2305 which are equivalent to high school required Government and Economics

We will be adding Biology and business Computer Applications for Fall 2019.

Upon entering high school, all students will have the option to choose from a pathway for regular high school attendance, high school attendance with dual credit, not wanting to complete and Associate degree (courses listed above), high school attendance with dual credit to attain an Associate degree Courses listed above), or high school attendance with dual credit to attain a certification in one of the following programs:

Computer and Information Sciences

Emergency Medical Technician

Heating, Ventilation, and Air Conditioning

Machining-CNC

Medical Assisting

Welding

Depending on each student's choice of study, we will customized an individual course plan to meet their request. We will help the student make the best decision for their post-secondary goals and assist them in choosing a course of study that will help them not only graduate from high school, but graduate ready for higher education, entering the workforce, or joining the military.

Statutory Requirements (Cont.)

3. Name the IHE and describe how the proposed program will meet the requirements for the partnership, as described on page 8 in the 2019-2020 P-TECH and ICIA Planning Grant Program Guidelines.

Our current IHE is Vernon College. Vernon College is an accredited, comprehensive community college offering academic, career and technical education programs, as well as community classes to prepare students for employment or for successful transfer to a four-year college or university. We currently partner with Vernon College for all of our Dual Credit courses and have a Memorandum of Understanding that allows our campus to offer a complete cohort of online classes, with campus support and facilitation to complete an Associates Degree upon graduation. We also already offer Certified Nursing Assistant.

We are now in negotiation with Vernon College to offer the following certification programs:

Computer and Information Sciences
Emergency Medical Technician
Heating, Ventilation, and Air Conditioning
Machining-CNC
Medical Assisting
Welding

We would like to hire a liaison to help with curriculum alignment, preparing and discussing instructional materials, overseeing the programs/courses of study, recruit enrollment, monitor progress, secure additional support when needed, and development strong parent and community relationships.

4. Name the regional industry or business partner and describe how the proposed program will meet the requirements for the partnership, as described on page 8 in the 2019-2020 P-TECH and ICIA Planning Grant Program Guidelines.

Our current industry partner is Cryovac, Sealed Air Division. They allow for on-site visits and trainings. They offer opportunities for observation and experience in the areas of Machining-CNC, Welding, Computer and Information Sciences, and Heating, Ventilation, and Air Conditioning. They are able to have on-campus visits to present seminars and workshops, as well as provide additional guidance if needed. They will give consideration for our students to have opportunities to interview for open positions if the student completes their program in a satisfactory status and the student meets all requirements for hiring.

TEA Program Requirements

1. Describe the current leadership team. Include a list of the individuals and their titles, along with how often the leadership team will meet, the dates of meetings that have already been held, any upcoming meetings, and agenda topics.

Our current leadership team consists of:

Dr. Kevin Dyes, Superintendent of Holliday ISD
Aniece Anderson, Holliday High School Counselor
Denise Lawson, Holliday ISD PEIMS Coordinator
Bruce Patterson, Holliday High School Principal
Darin Ard, Holliday High School English Department Chair
Ninette Skinner, Holliday High School Math Department Chair
Kelly Smith, Holliday High School Science Chair
Kim Booher, Holliday High School Student Services Coordinator
Barry Hardin, North American Director of Operations, Cryovac
Dr. Dusty Johnston, President, Vernon College
Melissa Moore, Early College Start Coordinator, Vernon College
Shana Drury, Associate Dean of Instructional Services, Vernon College

The leadership team met for the first time on November 6th, 2018. Our next scheduled meeting is December 4th, 2018. We will meet in the summer of 2019 prior to the beginning of school and then again at the end of each semester during the 2019-20 school year, or sooner if circumstances require a meeting. Our number one priority will be student success, so at every meeting we will consider the progress of each student and amount of support or intervention that may be needed. If at any time a student is not being successful, a meeting will be called to put support in place for that student. Other items on our agenda will include, but are not limited to, attendance, grades, remediation, reteaching, completion percentages, number of students enrolled, and recruitment of new students.

2. Describe the current wrap-around strategies and services the campus is offering, as well as the additional strategies and services that are planned to support P-TECH.

Vernon College offers support through the Office of Student Success. Their services are structured to help students maximize progress and reach their educational goals. Student Success Specialists work with students individually and in groups to provide intensive guidance, ongoing support, and intrusive advising to promote engagement, retention, persistence, and completion. Some of their most popular programs are listed below:

Academic Coaching is a collaborative and interactive process intended to assist students in making an individualized plan for achieving academic success. It provides students with the opportunity to work individually with a Student Success Specialist to enhance their academic skills, increase awareness of educational resources, gain confidence and discover motivation. Academic Coaching is available year round. Sessions may vary based on student need.

The Peer Mentor Program is to promote the improvement of academic success, persistence and successful completion of students. Vernon College Student Peer Mentors are selected through an application process based on criteria including proven success as a student and interest in helping others. The Peer Mentor Program is designed to provide support and guidance to students as they adjust to college life. Student Peer Mentors are committed to sharing their experiences to provide motivation and promote self-efficacy. Student Peer Mentors help students connect to college services and resources, find information on policies and dates, develop time management strategies, and take action regarding academic and career goals.

Striving to End Probation Status (STEPS) is a targeted academic coaching opportunity with a Student Success Specialist. Individual participant sessions include but are not limited to goal setting and detailed discussion of tools and resources available to increase student success. STEPS is designed to include periodic progress checks throughout the semester with a Student Success Specialist.

Request for Grant Funds

List all of the allowable grant-related activities for which you are requesting grant funds. Include the amounts budgeted for each activity. Group similar activities and costs together under the appropriate heading. During negotiation, you will be required to budget your planned expenditures on a separate attachment provided by TEA.

Description of Activity or Cost	Amount Budgeted
Payroll Costs (6100)	
1. P-TECH/ICEA Liaison	40,000
2. <input type="text"/>	<input type="text"/>
3. <input type="text"/>	<input type="text"/>
4. <input type="text"/>	<input type="text"/>
5. <input type="text"/>	<input type="text"/>
Professional and Contracted Services (6200)	
6. <input type="text"/>	<input type="text"/>
7. <input type="text"/>	<input type="text"/>
8. <input type="text"/>	<input type="text"/>
9. <input type="text"/>	<input type="text"/>
10. <input type="text"/>	<input type="text"/>
Supplies and Materials (6300)	
11. Curriculum planning and development	3,000
12. Materials and supplies	4,000
Other Operating Costs (6400)	
13. Transportation	3,000
14. <input type="text"/>	<input type="text"/>
15. <input type="text"/>	<input type="text"/>
Capital Outlay (6500)	
16. <input type="text"/>	<input type="text"/>
17. <input type="text"/>	<input type="text"/>
Total Direct Costs	50,000
Total Indirect Costs	<input type="text"/>
TOTAL GRANT AWARD REQUESTED	50,000
(Total Direct Costs + Total Indirect Costs)	